

STANDING RULES

Adopted at the Oct 22, 2019 AGM

Amended April 2023 GM

Amended October 2023 AGM

The following are the Standing Rules referred to in the Constitution of the UGCTL. The Standing Rules may be changed by a vote of 51% in favour at a general meeting, on 14 days notice to the members.

Membership

1. Membership size
2. Annual membership
3. Member in good standing
4. Code of Conduct
5. Attendance
6. Request for waiving attendance requirement
7. Social members
8. Becoming a member

Golf

1. Handicaps
2. Competitions
3. Honouring achievements in golf

MEMBERSHIP

1. MEMBERSHIP SIZE

The UGCTL Executive has the power to limit the number of members and intake of new members.

2. ANNUAL MEMBERSHIP

- a. The membership term is from January 1 to December 31
- b. Annual dues are recommended by the Executive and approved at the Annual General Meeting.
- c. Renewing members yearly dues are to be paid by Nov 30th of the current year. Payments made after Nov 30th are subject to a late charge of \$25. Memberships are non-refundable except in extenuating circumstances at the discretion of the executive.

3. MEMBER IN GOOD STANDING

To be a member in good standing, members:

- a. pay the annual dues on time
- b. abide by the Code of Conduct
- c. play the minimum number of games
- d. contribute to UGCTL by volunteering
- e. maintain an accurate and up-to-date handicap

4. CODE OF CONDUCT

It is the responsibility of all members to:

- a. play by the Golf Canada Rules of Golf, the UGCTL Local Rules and in the spirit of the game.
- b. respect the diversity of our group and the perspectives of other members and not engage in any form of discrimination, bullying or harassment of others
- c. be honest in all aspects of play and off-course activities
- d. adhere to the etiquette of golf, pace of play, care of the course and matters of safety
- e. act courteously and respectfully at all times in dealing with other members, staff and other golfers
- f. read and respond promptly to email communications
- g. fulfill commitments to play and attend social functions

A member who does not adhere to this Code may, after a written or oral hearing, be subject to disciplinary action by the Executive. Disciplinary measures that may be taken by the Executive include letters of warning, imposition of conditions or limitations on participation, suspension and expulsion from the UGCTL.

5. ATTENDANCE

- a. Members are required to play a minimum of 10 sanctioned games in the playing season. Sanctioned games are:
 - Tuesday games
 - Zone Team Competitions (home and away)
 - Individual Match Play and Erwin Two Ball games played on days other than Tuesdays
 - Club Championship (2 days)
 - University Cup
 - Bring a Friend (or its equivalent)
 - Zone and Provincial competitions
- b. A minimum of 9 holes must be played in order to qualify for attendance.

6. ATTENDANCE REQUIREMENT

- a. The Executive may waive or vary attendance requirements where, in the opinion of the Executive, a member or members may be excused because of injury, illness, or other extenuating circumstances.
- b. A member who cannot fulfill the attendance requirement for the season must submit a written request to remain in good standing to the Captain or Membership Chair before September 30. The Membership Chair will keep an ongoing list of attendance waivers granted.

7. SOCIAL MEMBERS

Social Membership may be granted at the discretion of the Executive, to Members who wish to remain involved with UGCTL. Social Members:

- a. pay reduced annual dues,
- b. are exempt from the minimum game requirement
- c. are not entitled to vote or stand for office
- d. are not eligible to play in competitions or on Team,
- e. are not members of Golf Canada
- f. can attend social events at the same cost as members.

8. BECOMING A MEMBER

- a. General The Executive may establish a cut-off date for new member admission. It is the responsibility of the Executive to establish an orientation process for new members.
- b. Eligibility
 - i. Membership is open to women who have an established handicap factor of 40.4 or less.
 - ii. Applicants must be able to access and navigate the website and correspond using email.
 - iii. Applicants should have knowledge of basic golf etiquette and the Rules of Golf.
- c. Proof of eligible handicap
Applicants can establish their eligibility in **either of two ways**:
 - i. submit their Golf Canada Member Number, and Golf Canada factor or similar data from another e-handicap program. Some games should be from the last 12 months.

- ii. submit 5 attested scorecards dated within the previous 12 months from golf courses that have been officially course and slope rated, including 2 scorecards from games played at the University Golf Club. Handicap factor index calculated from these cards must be 40.4 or less.
- d. Applicants must agree to abide by the Terms of Membership which include the Constitution, the Standing Rules, and commitment to volunteer and use the website and email communications.
- e. The Membership Chair may, in her discretion, establish a waiting list and a list of prospective members who have not yet met the eligibility criteria.

GOLF

1. HANDICAPS

UGCTL maintains member handicaps under the Golf Canada Handicap System.

- a. The handicap system enables golfers with differing abilities to compete on an equitable basis. Scores must be posted for every round of 7 holes or more. The score to be posted is the actual score adjusted for equitable stroke control. All scores must be posted in a timely manner.
- b. The maximum handicap a player can use when participating in competitions may vary by event. Members may be ineligible for prizes, tournaments or team play, if posting requirements are not met.

2. COMPETITIONS

a. Trophy tournaments are as follows:

- Individual Match Play (Spalding and Hoffar Cups)
- Erwin Two-Ball
- Away Trip
- Dorothy Olive Franklin
- Baldwin Eclectic (2 days)
- Club Championship (2 days)- Low Gross and Low Net Trophies
- Grans and Non-Grans

Eligibility requirements: All entrants must have a fully established, up-to-date handicap. For the Club Championship, all entrants must have played in 8 sanctioned events in the current season.

Further details on Handicapping can be found in the Fixture Book

- b. Pin Rounds -Designated number of pin rounds are at the discretion of the executive. The low net player (and ties) wins the UGCTL pin round monthly pin round. The member with the lowest pin round in the season wins the BCGA Pin.
- c. Dorothy Olive Franklin Tournament – Provincial net stroke competition. Proceeds support Junior Golf
- d. Team Play - UGCTL members participate in zone team play in accordance with the Team and Interclub Match Play Manual. Team captains are appointed by the Captain, with the approval of the Executive.

3. HONOURING ACHIEVEMENTS IN GOLF

a. Holes in One

A Golf Canada member scoring an attested hole-in-one will receive a pin and recognition at the Hole-in-One celebration held by the UGCTL. In addition, a UGCTL member, scoring a hole-in-one at UGC, will receive recognition upon reporting the attested event to a Pro Shop employee.

b. Birdies and Chip-ins

Trophies are awarded to the members who have the most birdies (Peg Thomas Trophy) and chip-ins in the season. Eligible scores are Tuesday stroke and match play (including Team scores at UGC) and both days of the club championship. Birdies and Chip-ins to include Team scores at away courses.

c. Ringer Board

Ringer Board is the collection of the best scores a member has made on each hole at UGC in Tuesday stroke play and the club championship. The Ringer Board is a year round competition that starts in April and continues until October.

The only scores eligible for Ringer Boards are those from Tuesday stroke play and the Club Championship. Match play scores are not eligible.

d. Most Improved Golfer

A gift card is awarded to the member with the most improved handicap from September 30 of the previous season to September 30 of the current season. New members are not eligible.

e. Most Games Played

A gift certificate is awarded to the player who plays the most sanctioned games in the season.

f. Break Pins

Pins are awarded when a player breaks 100, 90 or 80 for the first time during stroke play on Tuesday or in the Club Championship.